

DAVID R. MCGEORGE CAR COMPANY, INC.

9319 West Broad St., Richmond, VA 23294 (804) 755-9200
7705 West Broad St., Richmond, VA 23294 (804) 915-3500
8225 West Broad St., Richmond, VA 23294 (804) 755-9300
12200 Midlothian Turnpike, Midlothian, VA 23113 (804) 545-9600
3100 Northside Avenue, Richmond, VA 23228 (804) 755-9380

David R. McGeorge Car Company, Inc. is an equal opportunity employer. The firm complies with applicable Federal and State laws prohibiting discrimination on the basis of age, disability, race, color, sex, religion or national origin, or any other protected status.

Please complete ALL questions:

DEPARTMENT/LOCATION: _____

POSITION
SOUGHT: _____

_____ FULL TIME _____ PART-TIME _____ TEMPORARY _____ SUMMER

PERSONAL INFORMATION

NAME: _____
FIRST M.I. LAST SOCIAL SECURITY NUMBER

PHONE: HOME _____ WORK _____

PERMANENT
ADDRESS: _____
STREET ADDRESS

_____ CITY STATE ZIP

ARE YOU 18 YEARS OF AGE OR OLDER ? _____ YES _____ NO

GENERAL INFORMATION

**ANSWER ALL QUESTIONS— USE MISCELLANEOUS AREA ON LAST PAGE FOR
ADDITIONAL EXPLANATION**

1. REFERRAL SOURCE: _____FRIEND _____RELATIVE _____ADVERTISEMENT
 _____EMPLOYMENT AGENCY _____OTHER_____

2. HAVE YOU PREVIOUSLY APPLIED TO THIS FIRM? _____YES _____NO
 IF SO, WHEN? _____

 HAVE YOU PREVIOUSLY WORKED FOR THIS FIRM? _____YES _____NO
 IF SO, WHEN? _____

3. HAVE YOU EVER BEEN CONVICTED OF A CRIME OTHER THAN MINOR TRAFFIC
 VIOLATIONS? _____YES _____NO IF YES, PLEASE DESCRIBE IN FULL:

 (NOT PROVIDING ACCURATE INFORMATION IS GROUNDS FOR IMMEDIATE DISMISSAL)

4. ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.? _____YES _____NO

5. WHEN COULD YOU BE AVAILABLE TO BEGIN WORK? _____

6. WHAT STARTING SALARY DO YOU EXPECT? \$_____PER_____

IF YOU SUBMIT A RESUME WHICH INCLUDES YOUR EDUCATION HISTORY, PLEASE INITIAL
 HERE THAT YOUR RESUME IS ACCURATE_____. ALTHOUGH YOUR RESUME INCLUDES YOUR
 WORK HISTORY, ALL QUESTIONS ON THE FOLLOWING PAGE MUST BE COMPLETED IN ORDER
 TO CONSIDER THIS APPLICATION.

EDUCATION

	HIGH SCHOOL				COLLEGE				GRADUATE			
YEARS COMPLETED	9	10	11	12	1	2	3	4	1	2	3	4
SCHOOL NAME												
DIPLOMA/DEGREE												
CERTIFICATES, SPECIALIZED TRAINING, EXTRA CURRICULAR ACTIVITIES, ETC.:												

EMPLOYMENT HISTORY

LIST EACH JOB HELD, BEGINNING WITH YOUR MOST RECENT JOB

***MUST BE FILLED IN**

*EMPLOYER:	*DATES FROM: TO:
ADDRESS:	*JOB TITLE:
CITY, STATE, ZIP:	
SUPERVISOR:	STARTING WAGES: ENDING/CURRENT WAGES:
*DUTIES:	
*REASON FOR LEAVING:	

*EMPLOYER:	*DATES FROM: TO:
ADDRESS:	*JOB TITLE:
CITY, STATE, ZIP:	
SUPERVISOR:	STARTING WAGES: ENDING/CURRENT WAGES:
*DUTIES:	
*REASON FOR LEAVING:	

*EMPLOYER:	*DATES FROM: TO:
ADDRESS:	*JOB TITLE:
CITY, STATE, ZIP:	
SUPERVISOR:	STARTING WAGES: ENDING WAGES:
*DUTIES:	
*REASON FOR LEAVING:	

*EMPLOYER:	*DATES FROM: TO:
ADDRESS:	*JOB TITLE:
CITY, STATE, ZIP:	
SUPERVISOR:	STARTING WAGES: ENDING WAGES:
*DUTIES:	
*REASON FOR LEAVING:	

MAY WE CONTACT THE EMPLOYERS LISTED ABOVE? ____ YES ____ NO

IF YES, WHICH EMPLOYER(S)? _____

HAVE YOU BEEN DISCHARGED OR FORCED TO RESIGN FROM ANY POSITION IN THE LAST 5 YEARS? ____ YES ____ NO

IF YES, EXPLAIN _____

MISCELLANEOUS INFORMATION

In the section below, please include any comments or thoughts you would like us to consider in reviewing your application.

The facts set forth above in my application are true and complete. I understand that if employed, omissions or false statements on this application shall be considered sufficient cause for dismissal.

If employed, I understand and agree that my employment can be terminated at will, with or without cause, at anytime, by myself or David R. McGeorge Car Company, Inc. I understand that no one has authority to enter into any contract agreements concerning my employment unless such agreement is in writing and signed by either a General Manager or a member of senior management.

I authorize David R. McGeorge Car Company, Inc. to make a thorough investigation of my past employment and activities and I agree to cooperate in such investigation. I understand that David R. McGeorge Car Company, Inc. may request consumer investigative reports from investigative or credit agencies, based on interviews with my family, neighbors, or associates. This report may involve information concerning my character, general reputation, personal characteristics, and mode of living. I understand that if a consumer investigative report is requested, I have the right, under the Fair Credit Reporting Act, to request in writing, within a reasonable time, a complete and accurate disclosure of the nature and scope of the investigation.

I understand that a copy of a current driving record must be supplied prior to employment. Prior to starting work, a drug test must be performed after an offer for employment is made. Any refusal, tampering, or positive results are grounds to rescind the offer of employment.

DATE

SIGNATURE OF APPLICANT